**Muktar Aman**

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**Profile:** I am a driven Cloud Computing individual with ability to adapt to different situations, solve problems and help others excel.

**Achievements and skills**

* Medical Assistant certificate    Knowledge of Microsoft and excel
* Problem Solve, Customer service, multitask
* Interpersonal, Patience, Time management
* Adaptability,
* AWS Linux CompTIA A+ Network + Azure

**Work History**

**Oromo Soccer Federation**

*Sales Executive and Youth Coordinator              08/2013- 2019*

Saint Paul, MN

* Organized youth activities, taking part in facilitating and directing visitors
* Managed different venders and responsible for keeping vendors informed
* Coordinated Oromo Shop with recruiting cashiers and collecting total revenues
* verified client’s information by interviewing and confirming for valid IDs upon entering the facility

**Amazon** **Warehouse**

*Packaging and Problem Solver                             06/2016-  2018*

Shakopee, MN

* Worked inside a truck and lead other employees in unloading and packaging
* Assisted co-workers with technical and handling Amazon products
* Replacing computer screens at different workstations and helped reboot computers

**Entira Family Clinics**

*Medical Assistant Internship                                01/2017-  05/2017*

Saint Paul, MN

* Preparing patients for examination by taking blood pressure, weight, and temperature
* Worked in the front office taking care of tasks such as answering phone calls and entering patient information in the patient log
* Assist the nurse and office manager in maintaining the medical inventory and placing orders for new materials as needed
* made patients appointment and also follow up appointment.

**Education**

**Diploma in Medical Assistant** from Century Community College 2017

**Cloud Computing Bootcamp** from Texas & AM, University anticipated graduation Sep, 2020